

Naturalization Services Pre-Screening

LAST NAME		FIRST NAME		MIDDLE INITIAL	SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	
MAILING ADDRESS (STREET)		APARTMENT NUMBER	CITY	STATE	ZIP CODE	
SOCIAL SECURITY NUMBER		DATE OF BIRTH (MM/DD/YYYY)	COUNTRY OF BIRTH	ALIEN REGISTRATION NUMBER		
HOMEBOUND <input type="checkbox"/> Yes <input type="checkbox"/> No	DATE OF ENTRY TO US	HOME PHONE NUMBER (AREA CODE) ()	MESSAGE PHONE NUMBER (AREA CODE) ()			
CONTACT PERSON'S NAME			CONTACT PHONE NUMBER (AREA CODE) ()			
RELATIONSHIP <input type="checkbox"/> Family <input type="checkbox"/> Friend <input type="checkbox"/> Other (specify):						
CONTACT PERSON'S MAILING ADDRESS (STREET)		CITY	STATE	ZIP		
RIA ELIGIBLE (PROOF OF RECEIPT OF PUBLIC BENEFIT MUST BE IN CLIENT FILE) <input type="checkbox"/> Food Stamps <input type="checkbox"/> Medical <input type="checkbox"/> TANF <input type="checkbox"/> Other <input type="checkbox"/> Outreach <input type="checkbox"/> SSI <input type="checkbox"/> General Assistance						
Basic Naturalization Requirements. Please answer all questions.						
The client:						
					YES	NO
1. Has been a lawful permanent resident of the U.S. for five years (three years if married to U.S. citizen)?.....					<input type="checkbox"/>	<input type="checkbox"/>
2. Has lived in the U.S. for at least five years (three years if married to a U.S. citizen)?					<input type="checkbox"/>	<input type="checkbox"/>
3. Has lived in the USCIS District for at least three months?.....					<input type="checkbox"/>	<input type="checkbox"/>
4. Has been physically present in the U.S. for at least half of the five year period?.....					<input type="checkbox"/>	<input type="checkbox"/>
5. Has not been absent from the U.S. for six months or more?.....					<input type="checkbox"/>	<input type="checkbox"/>
6. Is a person of good moral character (inappropriate behavior, immigration violations, etc.)?					<input type="checkbox"/>	<input type="checkbox"/>
7. Has a basic understanding of English (conduct language assessment)?					<input type="checkbox"/>	<input type="checkbox"/>
8. Is able to pass a test on U.S. history and government?					<input type="checkbox"/>	<input type="checkbox"/>
9. Is at least 18 years old?					<input type="checkbox"/>	<input type="checkbox"/>
10. Believes in the principles of the U.S. Constitution and would take an oath of loyalty to the U.S.?					<input type="checkbox"/>	<input type="checkbox"/>
(If no, must complete additional paperwork for oath waiver based on beliefs. If the person can't take the oath because of a disability, a waiver is available but requires extensive documentation.)						
Legal Issues. Please answer all questions.						
The applicant:						
					YES	NO
1. Was absent from U.S. for six months or more while a permanent resident?					<input type="checkbox"/>	<input type="checkbox"/>
2. Has moved to live in another country while a permanent resident?					<input type="checkbox"/>	<input type="checkbox"/>
3. Has been deported or is now in deportation proceedings?					<input type="checkbox"/>	<input type="checkbox"/>
4. Has failed to file federal income taxes, or paid as a non resident, since becoming a permanent resident? ..					<input type="checkbox"/>	<input type="checkbox"/>
5. Has willfully failed or refused to support dependents?					<input type="checkbox"/>	<input type="checkbox"/>
6. Has failed to register for the Selective Service (for men only)?					<input type="checkbox"/>	<input type="checkbox"/>
7. Is on probation or parole for a criminal conviction?					<input type="checkbox"/>	<input type="checkbox"/>
8. Has been a drug abuser or addict?					<input type="checkbox"/>	<input type="checkbox"/>
9. Has information on citizenship application different from other information previously given to USCIS?					<input type="checkbox"/>	<input type="checkbox"/>
10. Has committed fraud or lied to get green card (including marriage) or other immigration benefit?					<input type="checkbox"/>	<input type="checkbox"/>
11. Has been arrested for, charged with, convicted of, or admitted to having committed a crime?					<input type="checkbox"/>	<input type="checkbox"/>
12. Has had any contact with the police?					<input type="checkbox"/>	<input type="checkbox"/>
13. Has committed fraud to receive welfare or other public benefits?					<input type="checkbox"/>	<input type="checkbox"/>

Legal Issues (continued). Please answer all questions.

The applicant:	YES	NO
14. Has helped smuggle someone into the U.S. even if it was a relative?	<input type="checkbox"/>	<input type="checkbox"/>
15. Has falsely claimed to be a U.S. citizen?	<input type="checkbox"/>	<input type="checkbox"/>
16. Has voted or registered to vote in the U.S.?	<input type="checkbox"/>	<input type="checkbox"/>
17. Came to the U.S. to practice polygamy?	<input type="checkbox"/>	<input type="checkbox"/>
18. Has been charged with committing domestic violence, child abuse, or child neglect?	<input type="checkbox"/>	<input type="checkbox"/>
19. Has had a court determine that the applicant violated a protection order?	<input type="checkbox"/>	<input type="checkbox"/>
20. Has been engaged in prostitution, illegal gambling, drug sales, or habitual drinking?	<input type="checkbox"/>	<input type="checkbox"/>
21. Has been in jail for 180 days or more?	<input type="checkbox"/>	<input type="checkbox"/>
22. Has been involved in certain political activities such as anarchism, totalitarianism, or communism, or been a member of an organization that could be considered a terrorist group or involved in what CIS calls "terrorist activity?"	<input type="checkbox"/>	<input type="checkbox"/>

If answer is yes to any of the questions in the previous section, advise applicant to seek legal assistance before applying for citizenship. Do not submit N-400 Application for Naturalization until an attorney knowledgeable in immigration says it is OK to do so.

Documentation

N-400 APPLICATION FOR NATURALIZATION	N400 completion date: _____ Submission date: _____ <input type="checkbox"/> Photographs included <input type="checkbox"/> Fee waiver request included <input type="checkbox"/> Fingerprint fee included <input type="checkbox"/> N400 application fee included <input type="checkbox"/> Other: _____
ENGLISH LANGUAGE / CIVICS TESTING WAIVER	<input type="checkbox"/> Is 55 years old, in U.S. for 15 years - can use interpreter and test in own language <input type="checkbox"/> Is 50 years old, in U.S. for 20 years - can use interpreter and test in own language <input type="checkbox"/> Is 65 years old, in U.S. for 20 years - given a shorter test using interpreter
DISABILITY WAIVER (Must meet CIS definition of disability)	<input type="checkbox"/> N-648 Disability Waiver needed <input type="checkbox"/> N-648 completed <input type="checkbox"/> N-648 sufficient (have N-648 screened by someone knowledgeable of N-648 issues). <input type="checkbox"/> N-648 submitted; date: _____; result: <input type="checkbox"/> Approved <input type="checkbox"/> Denied Note: _____
FEE WAIVER REQUEST	<input type="checkbox"/> Fee Waiver Request needed <input type="checkbox"/> Completed and submitted, date: _____ <input type="checkbox"/> Approved, date: _____ <input type="checkbox"/> Resubmitted if denied due to insufficient information, date: _____ <input type="checkbox"/> Exception to Policy submitted to RIA if waiver is denied Note: _____
FEE REIMBURSEMENT	<input type="checkbox"/> Fingerprint fee needed (75 years old or younger); Paid by: _____ <input type="checkbox"/> N400 fee needed (FW denied or income ineligible); Paid by: _____ Note: _____

CLIENT'S NAME		CLIENT'S IDENTIFICATION NUMBER
<input type="checkbox"/> Client appears ineligible for naturalization, reason:		
<input type="checkbox"/> Client needs legal assistance, referred to _____ on _____.		
<input type="checkbox"/> Eligible to apply for naturalization <input type="checkbox"/> English class needed (unless applicant is verified as Outreach, please refer pre-literate applicants to an ESL provider). <input type="checkbox"/> Client is enrolled in citizenship services at this agency.		
Service Plan		
Pre-Screening Completed by:		
AGENCY'S NAME		
AGENCY STAFF'S NAME	PHONE NUMBER (INCLUDE AREA CODE)	DATE